



Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on June 28, 2011 at 7:00 p.m. in the Board Room, Board Office.

A handwritten signature in black ink, appearing to be the initials "B" or "BB".

**Present**

Chair:	Barbara McCool
Vice-Chair:	Shawn Fitzsimmons
Trustees:	Jacques Begin, Linda Jamieson, Judy Manitowabi, Barbara McCool, Frank O'Hagan, John Willemsem
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Joanne B�nard Paula Mann
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Joanne B�nard
Chaplain:	Monsignor Norm Clement
Student Trustee:	Nil
Communications Officer:	Jos�e Guillemette
Media:	Nil
Other:	

**Absent (with regrets):** Laura Paige (Student Trustee)

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**1. CALL TO ORDER**

Monsignor Norm Clement led the prayer and B. McCool called the meeting to order.

**2. ADOPTION OF AGENDA**

2.1 Regular meeting of June 28, 2011

Res. NPS 78-11

Moved by trustees L. Jamieson and J. Begin that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of June 28, 2011.

CARRIED

The following agenda items/documentation were amended or added:

Items moved:

**6.1 Coaching Report, May 31, 2011**

*Moved to precede item 5.0.*

*Special presentation to the Board – Certificate of appreciation by Lieutenant Colonel Patrick Bryden, Commanding Officer of the Algonquin Regiment and Sgt. Sarah Surtees, moved to follow item 4.1.*

Items added:

**7. ITEMS FOR DECISION**

**7.1 Governance Process**

b) *Audit Committee – Terms of Reference (documentation)*

**12. INCIDENTAL INFORMATION**

**12.2 Director's Report**

b) *Educational Field Trips (Information for future monitoring)*

**12.4 Other Information Items**

a) Committee Reports

iii) *Audit committee, meeting of June 20, 2011*

b) Other

xii) *Correspondence from Rainy River DSB to Minister of Education expressing concerns regarding the recent announcement of the Grants for Student Needs, specifically with respect to the change to the First Nation, Métis and Inuit Supplement funding (2011 06 21)*

xiii) *Correspondence from Minister of Education announcing a six month moratorium in the area of student transportation, effective immediately (2011 06 23)*

**2.2 Meeting Monitor and Review**

The Meeting Monitor's Report from May 26, 2011 Board meeting prepared by J. Manitowabi was reviewed.

**3. DECLARATION OF CONFLICT OF INTEREST**

Conflict declared by F. O'Hagan, J. Willemsen, and L. Jamieson – 7.2 (b), 9.0, 10.1, and 10.2.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING**

4.1 Regular meeting of May 31, 2011

Res. NPS 79-11

Moved by trustees J. Manitowabi and F. O'Hagan that the Nipissing-Parry Sound Catholic District School Board approved as presented the minutes of its regular meeting held on May 31, 2011.

CARRIED

Special Presentation to the Board – Certificate of appreciation by Lieutenant Colonel Patrick Bryden, Commanding Officer of the Algonquin Regiment and Sgt. Sarah Surtees.

**5. OWNERSHIP LINKAGE**

5.1 Review of Ownership Linkage Plan 2010-2013

The 3-year linkage plan was reviewed. A decision regarding ongoing professional development on linkage will be made in September.

**6. BOARD EDUCATION**

6.1 Coaching Report, May 31, 2011 (moved to precede item 5)

The May 31, 2011 coaching report was reviewed by B. McCool. Linkage and a view of ENDS will continue to be of focus for 2011-12.

6.2 OCSTA Memo Ongoing Trustee Professional Development – Local Initiative and Funding (June 07, 2011)

The Board discussed requesting this item on the agenda for the upcoming OCSTA Regional meeting for possible partnering with other regional Boards for Trustee Professional Development modules. A.M. Bitonti will make the request to OCSTA.

## 7. ITEMS FOR DECISION

### 7.1 Governance Process

a) GP11 – Trustee Expenses (Future Policy Review)

Res. NPS 80-11

Moved by trustees L. Jamieson and J. Manitowabi that the Trustees who reside outside of the municipality of North Bay be reimbursed for travel only for the following Board-sponsored activities to which they were invited and attended, and which are not covered by policy GP-11:

- SEAC Tour (April 7, 19, 2011)
- CSAC Safe Schools/Equity & Inclusive Ed. (May 25, 2011)
- SJSH PowWow (May 26, 2011)
- Board Retirement Drop-in (June 21, 2011)

CARRIED

A review of Policy GP11 is required in September in order to clarify the administration procedures for expenses as well as address requirements of the government's Broader Public Sector Expense and Procurement Guidelines. The working group to review this and other policies on the Governance Action Plan includes the following trustees: J. Begin, S. Fitzsimmons, L. Jamieson, B. McCool, F. O'Hagan, J. Willemsem.

b) Audit Committee – Terms of Reference

Res. NPS 81-11

Moved by trustees F. O'Hagan and J. Begin that the Board approved the Terms of Reference for the Audit Committee as detailed in Ontario Regulation 361/10, Audit Committees attached.

CARRIED

## 7.2 Executive Limitations

a) CSAC Session Feedback (Information for possible future decision making)

The Board briefly discussed the feedback from the CSAC session as outlined, for potential future executive limitations policies or linkage work. Most of the feedback related to the opportunity to learn about recent legislation around safe schools and Equity and inclusive education.

b) Transfer from Reserves as per EL4

*L. Jamieson, F. O'Hagan, J. Willemsem were not present for this item.*

Res. NPS 82-11

Moved by trustees J. Manitowabi and J. Begin that the Nipissing-Parry Sound Catholic District School Board approved the transfer of \$300,000 from Accumulated Surplus – Internally Appropriated (formerly Working Funds reserves) to operations for the 2011-2012 Estimates.

CARRIED

It was noted that an additional budget session/meeting prior to final Board budget approval would be required in future years should there be a need to transfer reserves in order to achieve a balanced budget.

## 8. LINKAGE WITH NON-OWNERS

### 8.1 OCSTA/CCSTA Resolutions

8.2 CCSTA Board of Directors' Highlights including information on Conference – Catholic Education: A National Conversation (September 22-24, 2011)

Nipissing-Parry Sound Catholic will be sending up to five staff representatives to the conference. Barb McCool, Chair will represent the Board of Trustees at the conference.

8.3 Follow-Up Report from CCSTA – AGM (June 2-4, 2011) (B. McCool – verbal)

Barb McCool and Jacques Begin attended the conference and provided a summary of the event. The conference/AGM will be held in Sudbury, Ontario in 2012.

## 9. REQUIRED APPROVALS AGENDA

### a) Board Estimates 2011-12

*L. Jamieson, F. O'Hagan, J. Willemsem were not present for this item.*

Res. NPS 83-11

Moved by trustees J. Manitowabi and J. Begin that the Board approve the item on the required approvals agenda as presented in the attached: Board Estimates 2011-2012.

CARRIED

## 10. MONITORING REPORTS

### 10.1 EL4 – Financial Condition and Activities (Q3)

*L. Jamieson, F. O'Hagan, J. Willemsem were not present for this item.*

Res. NPS 84-11

Moved by trustees J. Manitowabi and S. Fitzsimmons that the Board assessed the monitoring report for policy **EL4 - Financial Condition and Activities (Q3)** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.2 EL3 – Financial Planning/Budgeting (Budget)

*L. Jamieson, F. O'Hagan, J. Willemsem were not present for this item.*

Res. NPS 85-11

Moved by trustees J. Begin and J. Manitowabi that the Board has assessed the monitoring report for policy **EL3 – Financial Planning/Budgeting** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

### 10.3 Additional Clarification re: Interpretation of Ends 1.1

A slightly revised interpretation was provided for clarification and noted in the monitoring report for Ends policy provision 1.1 (c).

## 11. BOARD SELF-EVALUATION

### 11.1 GP1 – Global Governance Commitment

The self-evaluation for policy GP1 was completed (attached).

### 11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by J. Willemsem (attached).

## 12. INCIDENTAL INFORMATION

### 12.1 Director's Report on Information Requested in EL-8

### 12.2 Director's Report

#### a) Portal Upgrade to SharePoint 2011

Memo from Chester Smirle informing Board of Trustees of the upgrade to Microsoft SharePoint 2010 occurring during the summer and fall of 2011.

#### b) Educational Field Trips (Information for future monitoring)

Memo from Joanne Bénard providing a summary of all educational field trips which took place during the 2010-11 school year. All field trips met the criteria outlined in policy AS 21.0 *Educational Field Trips*.

### 12.3 Student Trustee Report

### 12.4 Other Information Items

#### a) Committee Reports

- i. Special Education Advisory Committee, meeting of June 14, 2011
- ii. First Nations Advisory Committee, meeting of June 14, 2011
- iii. Audit committee, meeting of June 20, 2011

#### b) Other

- i. Article – **Encore Summer Camp Promotes French Language and Culture** (G. Beaudry) - Canadian Parents for French Ontario News Issue No. 108, Spring/Summer
- ii. Correspondence from Peel DSB to Minister of Education re their specific needs for special education funding (2011 06 03)
- iii. Memorandum from Ministry of Training, pp Colleges and Universities re **Circle of Light 2011 First Nation, Métis and Inuit Education Conference** (2011 06 08)
- iv. Nugget article/photo re **Powwow 'really cool'** - SJSH Powwow, May 26 (2011 05 27)

- v. Nugget photo – **High School: Baseball semifinals** featuring SJSH student (2011 05 31)
- vi. Nugget photo – **Track and Field: Nipissing Parry Sound Catholic District School Board elementary meet** featuring various NPSC students (2011 06 09)
- vii. Nugget photo – **Track and Field** featuring a grade 4 student at elementary track and field meet (2011 06 09)
- viii. Nugget – Community Voices photo featuring St. Theresa School Tigers who captured the NPSC Ultimate Frisbee Tournament title (2011 06 10)
- ix. Nugget – Community Voices photo featuring SJSH students – Grade 11 Comtech video production class (2011 06 10) win for Best Film in Le Festival de Film de l'école publique Odyssee (2011 06 10)
- x. Nugget photo – **Chorus Line: Elementary school choirs perform** featuring St. Luke Toros Glee Club performing in *Songs by the Water Choir Festival* (2011 06 23)
- xi. Correspondence from Minister of Education announcing a six-month moratorium in the area of student transportation (2011 06 23)
- xii. Correspondence from Rainy River DSB to Minister of Education expressing concerns regarding the recent announcement of the Grants for Student Needs, specifically with respect to the change to the First Nation, Métis and Inuit Supplement funding (2011 06 21)
- xiii. Correspondence from Minister of Education announcing a six month moratorium in the area of student transportation, effective immediately (2011 06 23)


### 13. ADJOURNMENT


Res. NPS 86-11

Moved by trustees S. Fitzsimmons and J. Willemsem that the Nipissing-Parry Sound Catholic District School Board now adjourn its regular meeting at 10:12 p.m.

CARRIED

Moved and adopted this 27<sup>th</sup> day of September 2011

  
Secretary

  
Chair