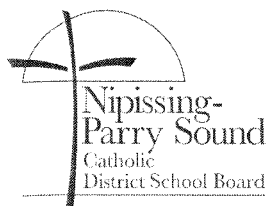


## BOARD POLICY



**POLICY:** GP 8  
**SUBJECT:** TRUSTEE COMMITTEE PRINCIPLES

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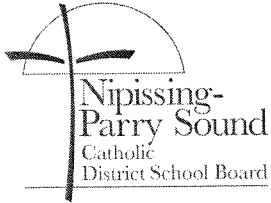
### POLICY STATEMENT

Board of Trustees committees, when used, will be assigned so as to reinforce the wholeness of the Board's job and so as never to interfere with delegation from the Board of Trustees to the Director of Education.

1. Board of Trustees committees are to help the Board do its job, not to help or advise the staff. Committees ordinarily will assist the Board of Trustees by preparing policy alternatives and implications for Board deliberation. In keeping with the Board of Trustees' broader focus, Board committees will normally not have direct dealings with current staff operations.
2. Board of Trustees committees may not speak or act for the Board except when formally given such authority for specific and time-limited purposes. Expectations and authority will be carefully stated in order not to conflict with authority delegated to the Director of Education.
3. Board of Trustees committees cannot exercise authority over staff. Because the Director of Education works for the full Board, he or she will not be required to obtain approval of a Board of Trustee committee before an executive action.
4. Board of Trustees committees are to avoid over-identification with organizational parts rather than the whole. Therefore, a Board committee which has helped the Board create policy on some topic will not be used to monitor organizational performance on that same subject.
5. Committees will be used sparingly and ordinarily in an ad hoc capacity.
6. The following structural principles shall apply to all Committees established by the Board of Trustees. All Board of Trustee Committees:
  - a. Shall be chaired by a trustee who is appointed by the Board.
  - b. May include non-trustees, appointed by the Board.
  - c. Shall include the Board Chair as an ex officio member, if not appointed under 'a' above.
  - d. Shall receive written terms of reference from the Board, which include the Board's' expectations of the Committee, time frame, and limits of authority.
  - e. Shall have no authority to spend or commit any resources of the Board other than those specifically identified in written terms of reference.
  - f. Shall be established at a public Board meeting.

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**BOARD POLICY**




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- g. Shall be disbanded automatically once they have completed their function.
  - h. Shall abide by the same Code of Conduct as governs the Board of Trustees.
  - i. Shall hold meetings in camera, unless otherwise decided by the Board.
  - j. Shall present their final report to the Board of Trustees at a public meeting of the Board.
7. This policy applies to any group which is formed by Board of Trustees action, whether or not it is called a committee and regardless whether the group includes Trustees as members. It also applies, with necessary modification, to all Statutory Committees of the Board (e.g. SEAC, SAL,...) but does not apply to committees formed under the authority of the Director of Education.

<b>Monitoring:</b> December	<b>Method:</b> Internal	<b>Frequency:</b> Biennial
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<b>Approval Date:</b> 2005 11 29 (NPS 220-05)	<b>Effective Date:</b> 2015 01 28
<b>Revision Date(s):</b> 2015 01 27 (NPS 14-15)	<b>Review Date(s):</b> 2016 12 20

  
\_\_\_\_\_  
Chair of the Board

  
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Secretary of the Board

**Distribution:**