



Minutes of the Nipissing-Parry Sound Catholic District School Board regular meeting held on December 19, 2017 at 7:00 p.m. in the Board Room, Board Office. *AB*

**Present**

Chair:	Barbara McCool
Vice-Chair:	Jacques Bégin
Trustees:	Shawn Fitzsimmons, Linda Jamieson, Judy Manitowabi, George Whittet and John Willemsen
Director of Education:	Anna Marie Bitonti
Superintendent(s) of Education:	Paula Mann and Jody Weller
Superintendent of Business/Treasurer:	Grace Barnhardt
Recording Secretary:	Victoria Johnson
Chaplain:	Nil
Student Trustee:	Megan Collins
Communications Officer:	Kate Bondett
Media:	Nil
Other:	Nil
<b>Absent (with regrets):</b>	Nil

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**1. CALL TO ORDER**

B. McCool called the meeting to order.

1.1 Prayer

Prayer was led by B. McCool.

1.2 Roll Call

Roll call was completed by V. Johnson.

**2. APPROVAL OF AGENDA**

2.1 Regular Meeting of December 19, 2017

Res. NPS 177-17

Moved by trustees G. Whittet and J. Willemsen that the Nipissing-Parry Sound Catholic District School Board approve as amended the agenda of its regular meeting of December 19, 2017.

CARRIED

The following item was added to the regular Board meeting agenda:

**7. GOVERNANCE PROCESS**

**7.4 Board of Trustees – Staff Linkage**

- a. *Update to Executive Compensation (in-camera)*

**2.2 Meeting Monitor and Review**

The Meeting Monitor's Report from the November 28, 2017 Board meeting prepared by J. Manitowabi was reviewed.

**3. DECLARATION OF CONFLICT OF INTEREST**

No conflicts of interest were declared.

**4. ADOPTION OF MINUTES OF PREVIOUS MEETING**

**4.1 Regular Meeting of November 28, 2017**

Res. NPS 178-17

Moved by trustees J. Willemsen and G. Whittet that the Nipissing-Parry Sound Catholic District School Board approve as presented the minutes of its regular meeting held on November 28, 2017.

CARRIED

**5. OWNERSHIP LINKAGE**

**6. BOARD EDUCATION**

**6.1 Completed Ends Development Analysis Guide from the St. Joseph-Scollard Hall: Technological Education Programs presentation, November 28, 2017**

The final draft of the analysis guide was presented and reviewed.

**7. ITEMS FOR DECISION**

**7.1 Ends**

**7.2 Governance Process**

a) Upcoming and Attended Events by Trustees

- **December 22:** B. McCool will be attending the NPSC Christmas Luncheon at St. Peter's Church.
- **January 19-20:** J. Willemsen will be attending the OCSTA Trustees' PD Seminar (Toronto), in place of S. Fitzsimmons.
- J. Manitowabi will be sitting on the *Equity, Ethics and Governance Profession Development Advisory Committee* as an Indigenous representative, and will be attending a meeting in January.

**7.3 Executive Limitations**

**7.4 Board of Trustees – Staff Linkage**

a) Update to Executive Compensation (in-camera)

Res. NPS 179-17

Moved by trustees L. Jamieson and J. Manitowabi that the regular meeting of the Board now go into the in-camera session of the meeting.

CARRIED

**8. LINKAGE WITH NON-OWNERS**

8.1 OCSTA/CCSTA Resolutions and Information Items

8.2 OCSTA 2017 Finance Brief - "Partners in Excellence, Equity and Well-Being"

The 2017 Finance Brief, commenting on a number of issues and capturing the most salient points, was provided as information.

8.3 OCSTA Submission to Minister of Education – Pupil Accommodation Review Guidelines and Community Planning & Partnerships Guide

Documentation was provided as information.

8.4 OCSTA AGM & Conference Package

Documentation was provided as information.

**9. REQUIRED APPROVALS AGENDA**

**10. MONITORING REPORTS**

10.1 Policy EL4 (revised estimates) – Financial Planning / Budgeting Monitoring Report

Res. NPS 182-17

Moved by trustees S. Fitzsimmons and G. Whittet that the Board has assessed the monitoring report for policy **EL4 (revised estimates) – Financial Planning / Budgeting** and finds that it provides evidence of compliance with a reasonable interpretation of the policy.

CARRIED

**11. BOARD SELF-EVALUATION**

11.1 Policy GP2 – Governing Style

The self-evaluation for policy *GP2 – Governing Style* was completed.

11.2 Meeting Monitor's Report

The Meeting Monitor's Report was completed by G. Whittet.

## 12. INCIDENTAL INFORMATION

### 12.1 Director's Report on Information Requested in EL-10

Res. NPS 183-17

Moved by trustees L. Jamieson and J. Maniwabi that the Board receive the following information requested in policy EL-10:

12.1.a Draft Outline – Director's Annual Report 2016-2017

CARRIED

### 12.2 Director's Report

### 12.3 Student Trustee Report

#### a) Student Trustee Report

M. Collins, Student Trustee, provided a report. Highlights include:

- An update on the latest results from the volleyball, basketball and hockey team games.
- *Fame the Musical* performances
- The Bears Christmas Concert
- East-West results
- Grade 8 parent night
- SJSH Christmas assembly

### 12.4 Other Information Items

#### b) Committee Reports

##### i. Minutes of SEAC Meeting, December 12, 2017

J. Weller provided highlights from the meeting, including:

- recognition of retiring SEAC Chair, Darlene Brooks
- Carousel evening in May
- Student survey
- Consultation on assessment

#### c) Other

Several media articles highlighting the Nipissing-Parry Sound Catholic District School Board were included in the board package.

## 13. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Moved and adopted this 30<sup>th</sup> day of January 2018.

  
Secretary

  
Chair