

# NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD

## TELEPHONE SYSTEMS

AS 35.0  
NPS 55-99

### **POLICY:**

IT SHALL BE THE POLICY OF THE NIPISSING-PARRY SOUND CATHOLIC DISTRICT SCHOOL BOARD to provide a telephone system in each school under its jurisdiction subject to the following regulations:

### **ADMINISTRATIVE REGULATIONS:**

1. Each school shall have the following minimum telephone systems:  
  
Two (2) business lines (including one for the Save Arrival Program) and three (3) telephone sets.
2. Principals shall submit all requests for changes to existing systems and services to the Director of Education and not directly to the telephone company.
3. Principals shall verify and initial all charges on the monthly invoices before forwarding them to the Finance Department.
4. The cost of long distance calls for personal reasons shall not be charged to the school number but to the user's home number.

Replaces former Section E5